

Handling Request

Airline:	Address:
Contact:	e-mail:
Phone:	Fax:

INBOUND

Date:	Time: UTC	Routing:	Aircraft type:	Seat Capacity:
				C Y
				C Y
				C Y

OUTBOUND

Date:	Time: UTC	Routing:	Aircraft type:	Seat Capacity:
				C Y
				C Y
				C Y

REQUESTED SERVICES:

Cleaning	Mini	Transit	Full
Toilet/Water Service	YES	NO	upon RQST
Load/Unload	BULK	CONTAINER	CARGO MAIL
Specials			

Passenger Service

Check-in Counters: _____ hours prior STD: _____

Gate Agents: _____ hours prior STD: _____

Important Contacts

Department	Name	e-mail	Phone
Sales	Pio J.W. Steffen	p.steffen@aas-switzerland.ch	+41 (0)76 560 8305
STACO	Agent on duty	ops@aas-switzerland.ch	+41 (0)43 816 5423
		facsimile STACO	+41 (0)43 816 5429

REMARKS: _____
